

2009/2010 PUESTA DEL SOL DRESS CODE & STUDENT GUIDELINES

Dress Code:

Students attending Puesta Del Sol shall dress and groom **for all school activities** with the emphasis on: neatness, safety, cleanliness, modesty, decency, and personal and public health. Students shall dress in a manner which will not draw undue attention to themselves, cause a distraction to the learning environment, or in any way compromise the safety, order, and discipline of the campus.

1. **ALL SHIRTS WILL NOT HANG LOWER THAN THE POCKETS ON PANTS, SKIRTS, SHORTS, ETC.**
2. **TANK TOPS, MUSCLE SHIRTS, SHORT SHIRTS, SPAGHETTI STRAP TOPS AND OTHER VARIOUS TOPS WHICH ALLOW EXCESSIVE EXPOSURE OR TEND TO INTIMIDATE ARE NOT ALLOWED. SHIRTS MUST COVER THE MIDRIFF WHEN THE STUDENT IS STANDING OR MOVING NATURALLY.**

If the student's shirt does not meet dress code standards, a laundered **loaner shirt** will be issued to the student immediately. The student will be allowed to call parent/guardian for replacement shirt, however, the student will be sent back to class immediately after changing into the loaner shirt. Instruction time will not be used for waiting for a change of clothes. If the student's parent/guardian brings a replacement shirt, the student will be sent for at the next available break. The loaner shirt must be returned at the end of the school day, and the student's shirt will be returned to him/her.

3. **SHORTS, SKIRTS, DRESSES, ETC., SHALL NOT BE SHORTER THAN THE TIP OF THE FINGERS WHEN THE STUDENT'S HANDS ARE EXTENDED NATURALLY AT HIS/HER SIDE OR APPAREL WHICH MAY BE CONSIDERED TOO SHORT TO BE DEEMED MODEST.**
4. **OVERSIZED CLOTHING IS NOT ALLOWED.** Clothing must be proportionately sized in relation to the entire body including, but not limited to, the waist, length, and in-seam.
5. **SAGGING OF PANTS IS NOT ALLOWED.** Pants must be worn at the natural waistline. **Pants with disproportionately oversized legs are not allowed. Shorts which cover long socks are not allowed.** Clothing must be worn as it was intended to be worn. This prohibits wearing one pant leg down and the other up, bottoms of the pants rubber-banded or tied, apparel worn inside-out, and so on.
6. **BODY ART IS NOT APPROPRIATE AND MUST NOT BE VISIBLE.** Students may not have writing on their bodies (i.e. hands, arms). Only school issued stickers or tattoos are allowed on clothing and/or person.
7. **THE WEARING OF HATS, BANDANAS, BEANIES, DO-RAGS, OR JACKET HOODS, INSIDE ANY BUILDING ON CAMPUS IS PROHIBITED. Hats must be worn brim forward only.**

8. **HAIRSTYLES MUST BE MODERATE, NEAT, CLEAN, AND NON-ASSOCIATIVE.** Hair is often styled for the same purposes as certain clothing is worn: to state an association with a group, to intimidate, and so on. This disrupts the learning process and is prohibited, as is “punk/liberty spiked” hair, MOHAWKS, curlers, nets, do-rags, and other items not deemed appropriate. **Hair color must be a color that can occur naturally. (Colors braided into hair are not allowed.)** Loose glitter may not be worn on hair or skin.
9. **MAKE-UP IS NOT TO BE WORN.** This includes glitter and colored lip gloss. An exception may be made for special activities, i.e., Christmas program, Grade 6 promotion, etc.
10. **SAFE FOOTWEAR MUST BE WORN AT ALL TIMES.** No loose sandals, Heelys, open-toed, or platform shoes may be worn, as they are unsafe footwear for P.E. and playground activities.
11. **CLOTHING, SYMBOLS AND ACCESSORIES** that suggest or contain violent obscene gestures, pictures, wording, and/or are drug, alcohol, tobacco or gambling related are not permitted. Apparel which carries photo images or drawings of public personalities who display a lifestyle which is inconsistent with the standards of our local communities are not allowed.
12. **NO SUNGLASSES INSIDE ANY BUILDING ALLOWED, UNLESS THEY ARE PRESCRIPTION GLASSES.**
13. **GANG RELATED CLOTHING** may vary from time to time. No clothing, accessories, or articles of clothing, (including but not limited to, gloves, bandanas, wrist bands, jewelry) related to a group or gang, which may provoke others to acts of violence or intimidate by fear of violence, shall be worn on campus **or at any school activity.**
14. **JEWELRY WHICH MAY CAUSE A SAFETY HAZARD IS NOT PERMITTED.** Wallet chains, rings, bracelets, earrings, necklaces, or chains of any type which may be considered a safety hazard or used as a weapon, are not permitted. Hoop earrings larger than the diameter of a quarter are not permitted.
15. **CLOTHING MUST BE NEAT, CLEAN, FIT PROPERLY AND BE IN GOOD SHAPE.** Cutoffs or clothes with holes that expose skin, other clothes or underclothes are inappropriate.
16. **INITIAL BELT BUCKLES OF ANY TYPE ARE NOT ALLOWED.** Belt buckles larger than a deck of cards are not allowed. Belts may not hang down. **NO GRAFFITI or GANG TYPE** writing allowed on clothing, belts, books, notebooks, etc.
17. **BODY PIERCING IS NOT ALLOWED DUE TO HEALTH AND SAFETY CONCERNS.** This includes nose, eyebrow, tongue, piercing, etc.
18. **THE FOLLOWING ARE EXAMPLES of inappropriate dress** for school:
 - a. Half shirts, short shirts, bare midriffs, open-back, off the shoulder, see through, open-side shirts or dresses
 - b. Initial belt buckles or belt buckles larger than a deck of cards
 - c. Tank tops and tube tops
 - d. Tight, stretch or spandex pants or shorts worn without a skirt or second pair of shorts as covering.
 - e. Strapless, backless, and/or low cut tops or dresses, tops or dresses w/spaghetti straps.
 - f. Swim suits, swim wear, pajama tops/pajama bottoms.
 - g. Sheer (see through)...allowing undergarments to be visible.
 - h. Cut-off pants or shorts that are not hemmed properly.

- i. Torn pants, ragged cuffs, or cut seams on pants.
- j. Excessive jewelry, nose/lip/tongue jewelry or studs.
- k. Shorts that cover long or pulled-up socks.
- l. Hoop earrings larger than the diameter of a quarter.

Anything not specifically covered in the above rules and regulations that are disruptive to the educational process or present a safety hazard will be left to the discretion of the school administration or designee. Any exception to this policy must have written approval from the administration.

Student Guidelines for Behavioral Success:

School wide:

Students will:

- model appropriate behavior for others.
- show respect for and cooperate with all adults.
- wait until adults are through talking before speaking.
- treat others with respect.
- exhibit courteous behavior and consideration of others at all times.
- use conflict resolution strategies or seek help from an adult when there is a problem.
- make guests to our school feel welcome.
- respect school and private property.
- assist with keeping the school clean and safe.
- walk in all areas, except on the playground.
- not bring gum to school.

In the Office:

Students will:

- enter and leave the office quietly.
- use quiet voices while in the office.
- have either a note or a pass before coming into the office.
- wait until acknowledged to speak, unless there is an emergency.

In the Classroom:

Students will follow all classroom rules and directions.

In the Cafeteria:

Students will:

- wait in quiet, orderly lines.
- use quiet voices.
- use acceptable table manners.
- raise hand to be dismissed from the table.
- remove trays and trash from table and floor.
- stay inside for 10 minutes before leaving.

- walk until outside on the blacktop.
- not take food or drink outside.

At Assemblies:

Students will:

- enter the MPR quietly and sit where directed.
- quietly wait for the program to begin.
- be courteous and attentive.
- raise their hands to be recognized or speak.
- applaud at appropriate times.
- remain seated until dismissed.

In the Library:

Students will:

- always use quiet voices.
- treat the books with respect.
- be seated after selecting a book.
- return all books when they are due.
- not bring food or drink into the library.

On the Playground:

Students will:

- keep hands and feet to themselves.
- take turns to allow everyone to enjoy the equipment.
- wait outside of the wood chip area while in line to swing.
- use both hands on all equipment in the wood chip area.
- remain outside of the wood chip area until there is adult supervision.
- walk in lines and remain orderly until the teacher arrives at the end of recess.
- eat snacks only at the picnic tables.
- remain in the playground areas during recess.
- act appropriately in student restrooms

Students will not:

- stand or walk in the wood chip area in front or behind the swings.
- chase, push or play chicken at any time.
- jump off the equipment.
- throw wood chips, rocks or dirt.
- climb on top of the bars or on the swing supports.

CONSEQUENCES FOR INAPPROPRIATE BEHAVIOR

When a student breaks a rule, the teacher or other adult will document the behavior and discipline according to the order of consequences established for the class. The student will be asked to complete a Code of Conduct Student Self-Assessment form. If the student continues to be disruptive, he/she may be sent to the office.

Minor Infractions

Each classroom has a discipline plan that is posted in the classroom. This discipline plan is used for all minor infractions in the classroom. For minor infractions given in the classroom and outside, Behavior Notes may be given. Discipline for minor infractions is to be dealt with by the student's teacher of

record. The only exception to this is when a student is assigned to another teacher for a period of time. That teacher will also deal with a student's minor infractions.

Major Infractions

STUDENTS REFERRED TO THE OFFICE:

Taking into account the history and severity of each incident, parents will be notified; the consequences could include one or more of the following:

- Parent conference
- Loss of privileges
- Behavior Contract
- In-school suspension
- Out-of-school suspension
- Possible expulsion

It is the responsibility of each parent to provide the office with updated contact information every time the information changes. The inability to contact a parent for a discipline issue could result in law enforcement being contacted.

SEVERE INCIDENTS/DISCIPLINE:

Severe discipline covers acts that are serious in nature, such as fighting, violations of the Penal Code, misdemeanors, and acts that interfere with the normal conduct of school or classes. Depending on the incident, consequences may include student/parent conference, in-school suspension, out-of-school suspension, mandatory parent attendance with student in class, referral to the District Guidance, Placement or Expulsion Committees, and/or law enforcement involvement. Puesta del Sol uses district guidelines for inappropriate behaviors, taking into account the history and severity of each incident. Actions considered SEVERE are as follows:

PER EDUCATION CODE SECTION 48900—

- a-1. Caused, attempted to cause, or threatened to cause physical injury to another person.
- a-2. Willfully used force or violence upon the person of another, except in self-defense.
- b. Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object.
- c. Possessed, used, sold, or otherwise furnished, or been under the influence of any controlled substance, alcohol, or intoxicant.
- d. Offered, arranged, or negotiated to sell any controlled substance, alcohol, intoxicant, or representation of items thereof.
- e. Committed or attempted robbery or extortion.
- f. Caused or attempted to cause damage to school property or private property.
- g. Stole or attempted to steal school or private property.
- h. Possessed or used tobacco or tobacco products.
- i. Committed an obscene act or engaged in profanity or vulgarity.
- j. Possessed, offered, arranged or negotiated to sell any drug paraphernalia.
- k. Disrupted school activities or willfully defied valid authority.
- l. Knowingly received stolen school property or private property.
- m. Possessed an imitation firearm.
- n. Committed or attempted to commit a sexual assault.
- o. Harassed, threatened or intimidated a witness.
- p. Offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.
- q. Engaged in, or attempted to engage in, hazing.
- r. Engaged in an act of bullying, including bullying by means of an electronic act, directed specifically toward a pupil or school personnel.

EC 48900.2 Committed sexual harassment* (grades 4 – 6 only).

EC 48900.3 Caused, attempted to cause, or participated in an act of hate violence (grade 4-6 only).

EC 48900.4 Intentionally engaged in harassment, threats, or intimidation, directed against a student or group of students sufficiently severe or pervasive to disrupt class work, create disorder and invade the rights of said students by creating a hostile or intimidating educational environment (grades 4-6 only).

*SEXUAL HARASSMENT – Prohibited sexual harassment includes, but is not limited to, any unwelcome sexual advances, requests for sexual favors, and other verbal, visual or physical conduct of a sexual nature.

Education Code Section 48915 (ABRIGED):

These violations will result in an automatic recommendation for expulsion

(a)(1) Causing serious physical injury to another person, except in self-defense.

(a)(2) Possession of any knife, explosive, or other dangerous object of no reasonable use to the pupil.

(a)(3) Unlawful possession of any controlled substance, (except for the first offense of not more than one ounce of marijuana)

(a)(4) Robbery or extortion

(a)(5) Assault or battery upon any school employee

(c)(1) Possessing, selling, or otherwise furnishing a firearm

(c)(2) Brandishing a knife at another person

(c)(3) Unlawfully selling a controlled substance

(c)(4) Committing or attempting to commit a sexual assault

(c)(5) Possession of an explosive

Should a student receive a third out-of-school suspension, s/he will be taken to the Placement Committee for consideration of placement at another school within the Victor Elementary School District.

ATTENDANCE OF SUSPENDED CHILD’S PARENT OR GUARDIAN FOR PART OF SCHOOL DAY:

Whenever a student is suspended from a class because he/she committed an obscene act, engaged in habitual profanity or vulgarity, disrupted school or otherwise willfully defied valid staff authority, a teacher of the class from which the student was suspended may require a student’s parent/guardian to attend a portion of a school day in that class. After completing a classroom visit, and before leaving school premises, a parent/guardian also shall meet with the principal or designee. (EC 48900.1)

DUE PROCESS

The Governing Board shall provide for the fair treatment of students facing suspension and expulsion by affording them their due process rights under the law. The administration and the staff comply with procedures for notices and appeals as specified in regulation. The Governing Board believes that it is the parents who have the ultimate responsibility for their children’s in-school behavior. During school hours, the Board, through its designated administrators, acts in loco parentis or in place of the parents. (BP 5131CA)