

### STUDENT DROP OFF AND PICK UP

Student drop-off and pick-up is an extremely busy time period with serious congestion that can be reduced but not completely eliminated. Everyone's cooperation, compliance with procedures and patience will help to minimize delays and greatly enhance the safety of everyone on campus. These guidelines are set forth to ENSURE the SAFETY of everyone on our campus and will be enforced by every staff member.

**New this year:** PLEASE DO NOT BEGIN LINING UP CARS FOR STUDENT RELEASE UNTIL 5 MINUTES BEFORE THE BELL RINGS. This is 2:35 on regular days and 12:39 on minimum days. Long waiting lines prevent other cars or emergency vehicles from entering the campus and presents a safety hazard to the school.

**Also new this year:** Please use any opportunity to park in the parking lot and walk up to the 1-6<sup>th</sup> grade release gate. We notice that during the last 10 minutes of parent pick up we have a long line of cars waiting and an empty parking lot. We could really speed up student release if cars would pull into the lot by the blue wing, park, and walk up. Kinder parents or parents with several little children in car seats, please remain in the line for pickup.

*Here are some suggestions to help reduce congestion and avoid delays when picking up your child:*

- Carpool with a neighbor or friend.
- If bussing is available, have your child ride the bus.
- Stagger your pick-up times. Arriving 10 or 12 minutes after dismissal helps to even out the flow of traffic through the parking lot. Adult supervision is provided during this time period.
- Follow the outlined procedure for entry and exit.
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**There is only ONE way into the lot at Endeavour, and this applies to EVERY vehicle.**

#### All Cars are to Enter the School from Huerta:

- Cars are encouraged to drive up the dirt on **Huerta** and turn right into the right lane where you will enter campus. From here, you may park (turning right or left if spaces are available) or remain in line for pick up. **Huerta is an "enter only" driveway.** All cars (waiting or parking) are asked to enter the right most lane. If possible, I encourage you to enter this way. Waiting cars on the dirt section are better protected from the fast traveling vehicles on Ridgecrest.
- Cars may enter from **Ridgecrest** and must turn onto Huerta where you will enter into the front parking area into the right most lane. **Huerta is an "enter only" driveway.** All cars (waiting or parking) are asked to enter the right most lane.
- Please alternate parking lot entrance with all cars entering either heading west or east, wait your turn, and remain in line without bypassing waiting cars.
- **NEVER** cross double lines to enter the lot from either direction. In doing so you are violating vehicle code and creating a hazard for students and families. Every car you pass is essentially waiting to get in the lot too. Our busses exit in these lanes.
- If you are parking (**THANK YOU!**) please park only in the designated areas and walk onto the campus to the lower release gate near the office entrance. If dropping off your child, please plan to escort them through the parking lot to the designated area.
- Only cars ready to exit the campus and drive through to Pahute are allowed in the left "drive-through" lane. When in this lane, you are heading out!

- Students will not be allowed to walk from your parked car unescorted to the front door. (If you wish to simply drop them off, you need to be in the parent drop off / Pickup lane).
- We rely on your assistance as we identify the correct vehicle for your child. To assist us, please remind your child to watch for your vehicle, point out a distinguishing characteristic of your vehicle to your child (antenna décor, decals, ect), or place a name plate for your child(ren) in the upper right hand window of your vehicle. Compliment your child when they do a great job watching for you, we sure do!!

Johnny Smith  
GRADE: 3

Johnny Smith- 3rd  
Kim Smith- 5<sup>th</sup>

**AREA 1: Parent Drop-off /Pickup for children in grades 1<sup>st</sup> - 6th:**

- Once in the drop-off/ Pick-up lane, please remain in your car and pull forward in the INSIDE LANE until you load or unload your child(ren) in the 1<sup>st</sup> area designated for children in grade 1<sup>st</sup>-6<sup>th</sup>.
- Once you have loaded or unloaded your child(ren) please SIGNAL and CAREFULLY MERGE LEFT into the EXIT LANE.
- Proceed cautiously to Pahute and exit. **Pahute is an “exit only” driveway.**
- Please do not park or turn off your engine along the curb. This is most efficient if everyone helps to keep the line moving.
- Please make sure your child is ready to immediately exit the vehicle when you pull up to the curb.
- If you wish to speak with your child’s teacher, please plan to park in Area 1 where you can park your car and enter the building.

**AREA 2: Parent Drop-off / Pickup for Kindergarten Students only :**

- Cars are to enter from Ridgecrest and must turn right onto Huerta where you will enter into the front parking area.
- Remain in your car and pull forward in the INSIDE LANE until you load or unload your child(ren) in the 2<sup>nd</sup> area designated for kindergarten children and their siblings.
- Once you have loaded or unloaded your child(ren) please SIGNAL and CAREFULLY MERGE LEFT into the EXIT LANE.
- Proceed cautiously to Pahute to exit. **Pahute is an “exit only” driveway.**
- Please do not park or turn off your engine along the curb. This is most efficient if everyone helps to keep the line moving.
- Please make sure your child is ready to immediately exit the vehicle when you pull up to the curb.
- If you wish to speak with your child’s teacher, please plan to park in the lot and enter the building.

**AREA 3: Bus Loading and Unloading Zone:**

- This area is designated for school busses; there is no parking or driving in this area.